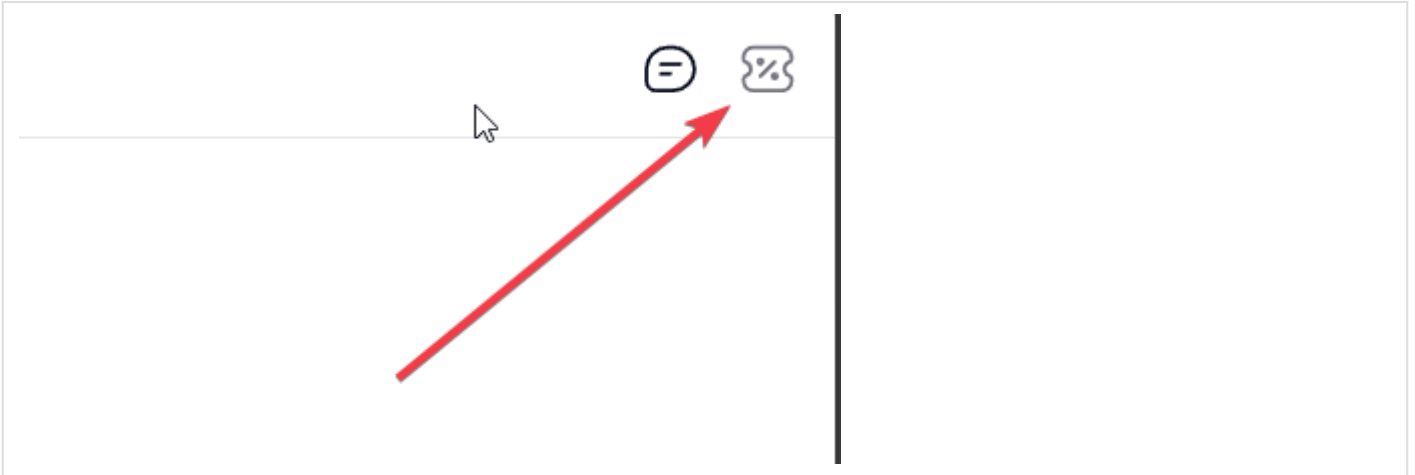


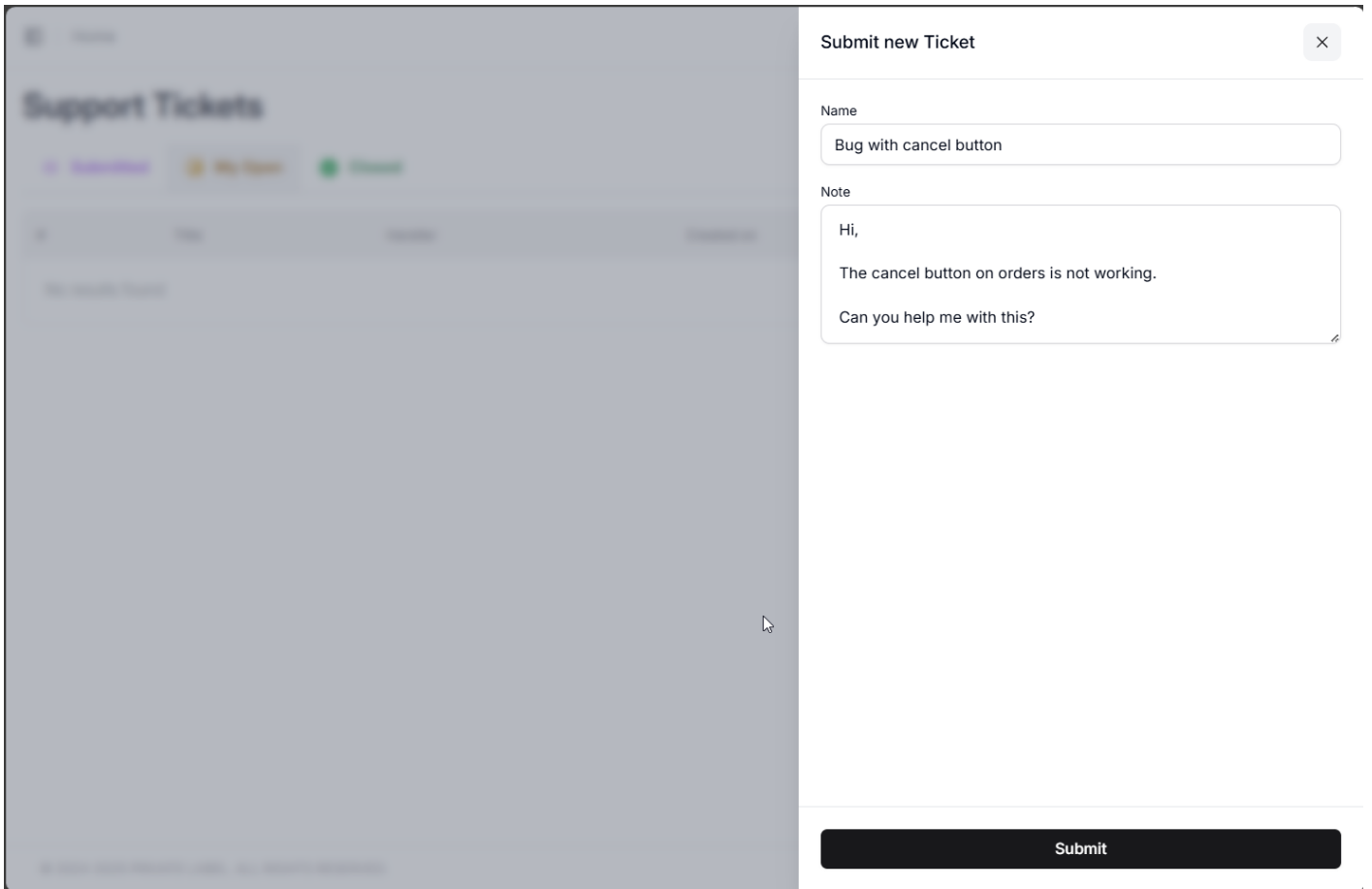
How to Submit a new Ticket

You can submit a new ticket in the dashboard, by going to the support tickets module. It is the ticket icon in the top right corner of the dashboard.

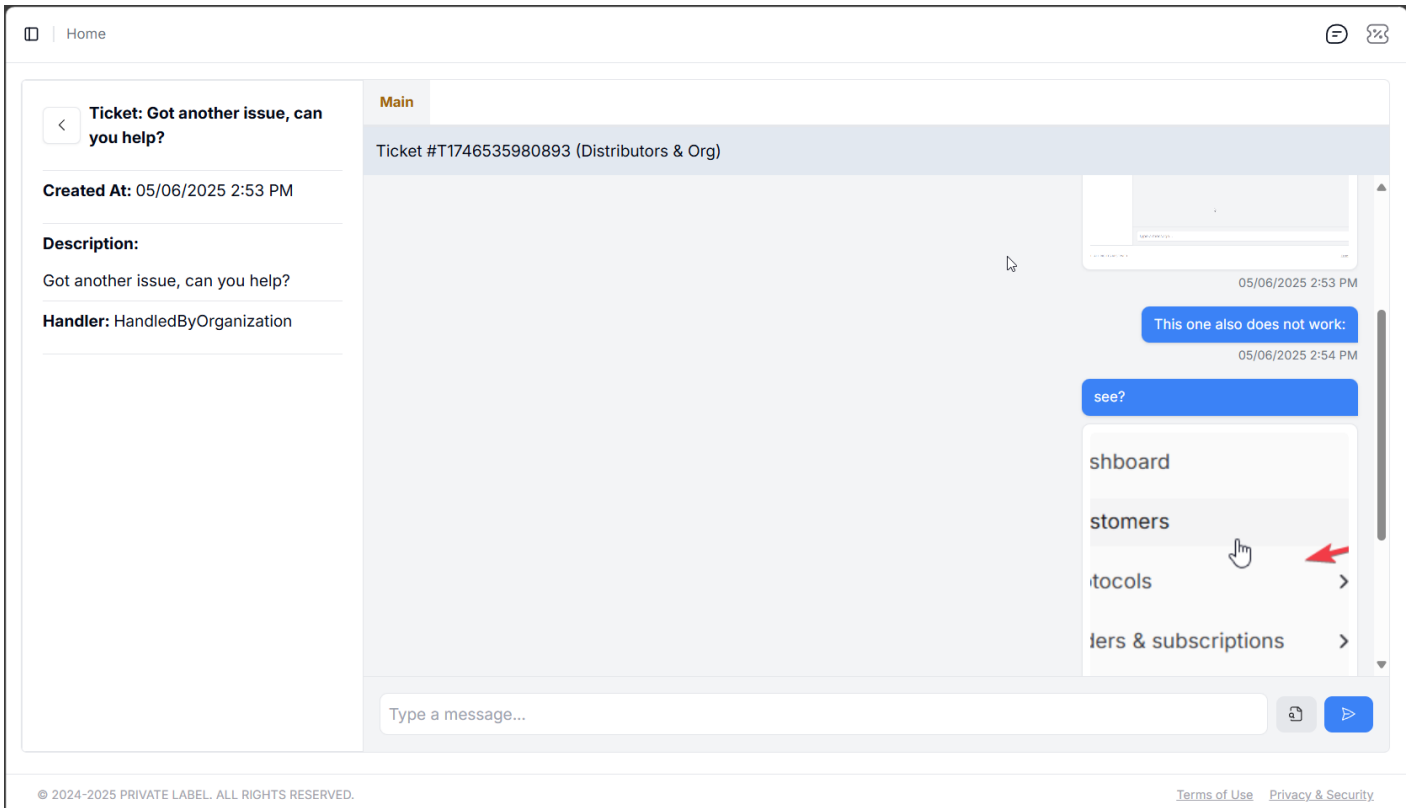


From there you can submit a new ticket:

A screenshot of the 'Support Tickets' dashboard. The top left shows a home icon and the text 'Home'. The top right has the same two icons as the previous image. Below the header, the title 'Support Tickets' is on the left, and a 'Create new' button is on the right. There are three tabs: 'Submitted' (selected), 'My Open', and 'Closed'. Below the tabs is a table with columns: '#', 'Title', 'Handler', 'Created on', and 'Actions'. The table is empty, showing 'No results found'. At the bottom, there is a footer with '© 2024-2025 PRIVATE LABEL. ALL RIGHTS RESERVED.' and links for 'Terms of Use' and 'Privacy & Security'.



Once you have the ticket open you can use the chat window for it to send further details and messages, as well as append images and other files:



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